

BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY
BUCKINGHAMSHIRE FIRE AND RESCUE SERVICE

Director of Legal & Governance, Graham Britten
Buckinghamshire Fire & Rescue Service
Brigade HQ, Stocklake, Aylesbury, Bucks HP20 1BD
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Chief Fire Officer and Chief Executive

Jason Thelwell

To: The Chairman and Members of the Buckinghamshire and
Milton Keynes Fire Authority

3 February 2020

MEMBERS OF THE
PRESS AND PUBLIC

Please note the
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this Agenda Pack

Dear Councillor

Your attendance is requested at a Meeting of the **BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY** to be held in Meeting Room 1, Fire and Rescue Headquarters, Stocklake, Aylesbury on **WEDNESDAY 12 FEBRUARY 2020 at 11.00 am** when the business set out overleaf will be transacted.

Yours faithfully

A handwritten signature in black ink that reads 'Graham Britten'.

Graham Britten
Director of Legal and Governance

Councillor Clarke OBE (Chairman)
Councillors Brown, Carroll, Christensen, Clare, Cranmer, Exon, Glover, Hopkins,
Lambert, Marland, McCall, McLean, Minns, Roberts, Teesdale, Watson



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Recording of the Meeting

The Authority supports the principles of openness and transparency. It allows filming, recording and taking photographs at its meetings that are open to the public. Requests to take photographs or undertake audio or visual recordings either by members of the public or by the media should wherever possible be made to enquiries@bucksfire.gov.uk at least two working days before the meeting.

The Authority also allows the use of social networking websites and blogging to communicate with people about what is happening, as it happens.

Adjournment and Rights to Speak – Public

The Authority may, when members of the public are present, adjourn a Meeting to hear the views of the public on a particular agenda item. The proposal to adjourn must be moved by a Member, seconded and agreed by a majority of the Members present and voting.

Prior to inviting the public to speak, the Chairman should advise that they:

- (a) raise their hands to indicate their wish to speak at the invitation of the Chairman,
- (b) speak for no more than four minutes,
- (c) should only speak once unless the Chairman agrees otherwise.

The Chairman should resume the Meeting as soon as possible, with the agreement of the other Members present.

Adjournments do not form part of the Meeting and should be confined to times when the views of the public need to be heard.

Rights to Speak - Members

A Member of the constituent Councils who is not a Member of the Authority may attend Meetings of the Authority or its Committees to make a statement on behalf of the Member's constituents in the case of any item under discussion which directly affects the Member's division, with the prior consent of the Chairman of the Meeting which will not be unreasonably withheld. The Member's statement will not last longer than four minutes.

Petitions

Any Member of the constituent Councils, a District Council, or Parish Council, falling within the Fire Authority area may Petition the Fire Authority.

The substance of a petition presented at a Meeting of the Authority shall be summarised, in not more than four minutes, by the Member of the Council who presents it. If the petition does not refer to a matter before the Authority it shall be referred without debate to the appropriate Committee.

Questions

Members of the Authority, or its constituent councils, District, or Parish Councils may submit written questions prior to the Meeting to allow their full and proper consideration. Such questions shall be received by the Monitoring Officer to the Authority, *in writing*, at least two clear working days before the day of the Meeting of the Authority or the Committee.

COMBINED FIRE AUTHORITY - TERMS OF REFERENCE

1. To appoint the Authority's Standing Committees and Lead Members.
2. To determine the following issues after considering recommendations from the Executive Committee, or in the case of 2(a) below, only, after considering recommendations from the Overview and Audit Committee:
 - (a) variations to Standing Orders and Financial Regulations;
 - (b) the medium-term financial plans including:
 - (i) the Revenue Budget;
 - (ii) the Capital Programme;
 - (iii) the level of borrowing under the Local Government Act 2003 in accordance with the Prudential Code produced by the Chartered Institute of Public Finance and Accountancy; and
 - (c) a Precept and all decisions legally required to set a balanced budget each financial year;
 - (d) the Prudential Indicators in accordance with the Prudential Code;
 - (e) the Treasury Strategy;
 - (f) the Scheme of Members' Allowances;
 - (g) the Integrated Risk Management Plan and Action Plan;
 - (h) the Annual Report.
3. To determine the Code of Conduct for Members on recommendation from the Overview and Audit Committee.
4. To determine all other matters reserved by law or otherwise, whether delegated to a committee or not.
5. To determine the terms of appointment or dismissal of the Chief Fire Officer and Chief Executive, and deputy to the Chief Fire Officer and Chief Executive, or equivalent.
6. To approve the Authority's statutory pay policy statement.

AGENDA

Item No:

1. Apologies

2. Minutes

To approve, and sign as a correct record the Minutes of the Extraordinary meeting of the Fire Authority held on 23 January 2020 (Item 2) **(to follow)**.

3. Disclosure of Interests

Members to declare any disclosable pecuniary interests they may have in any matter being considered which are not entered onto the Authority's Register, and officers to disclose any interests they may have in any contract to be considered.

4. Chairman's Announcements

To receive the Chairman's announcements (if any).

5. Petitions

To receive petitions under Standing Order SOA6.

6. Questions

To receive questions in accordance with Standing Order SOA7.

7. Recommendations from Committees

Executive Committee – 5 February 2020

(a) Members' Allowances

"That the Authority be recommended to adopt a Scheme for Members' Allowances for 2020/21 (Appendix B)"

The report considered by the Executive Committee is attached at Item 7(a) **(Pages 7 - 32)**

(b) The Prudential Code, Prudential Indicators and Minimum Revenue Provision

"That the Authority be recommended to approve:

1. the Prudential Indicators for 2020-21;
2. an increase in the Authorised Limit for 2019/20 of £2m to £8.797m; and
3. the Minimum Revenue Provision policy statement"

The report considered by the Executive Committee is attached at Item 7(b) **(Pages 33 - 42)**

(c) Medium Term Financial Plan (MTFP) 2020/21 to 2024/25

“It is recommended that the Authority be recommended to:

1(a) Note and have due regard to the report and Statement of the Chief Finance Officer (see section 8 of Annex A).

1(b) Approve a Council Tax precept of £65.85 for a band D equivalent property (a 1.98% increase from 2019/20 – equal to 2.5p per week) and the revenue budget as set out in Appendix 1(a).

1(c) Approve the capital programme as set out in Appendix 2.

2. Not hold a referendum to increase Council Tax above the 2% threshold for 2020/21.

3. Note that a referendum may need to be considered for 2021/22 depending on the outcome of the Comprehensive Spending Review”
The report considered by the Executive Committee is attached at Item 7(c)
(Pages 43 - 54)

(d) 2020-2025 Public Safety Plan Consultation: Feedback & Recommendations

“That the Authority be recommended to approve that:

1. the 2020-2025 Public Safety Plan be adopted;
2. Officer be directed to proceed with the further development of the strategy proposals set out at Page 32 of the 2020-2025 Public Safety Plan (Annex 3) having regard to the consultation feedback as they are progressed and to undertake further consultations with stakeholders potentially affected by any specific changes arising from their implementation; and
3. the Chief Fire Officer be granted discretion to determine the sequencing and timing of the work required to further progress the proposals”

The report considered by the Executive Committee is attached at Item 7(d)
(Pages 55 - 174)

8. Annual Health, Safety and Well-being Report 2018/19

To consider Item 8 **(Pages 175 - 200)**

9. Treasury Management Strategy 2020/21

To consider Item 9 **(Pages 201 - 216)**

10. FIREAID

To consider Item 10 **(Pages 217 - 228)**

11. Pay Policy Principles and Statement 2020-21

To consider Item 11 (**Pages 229 - 250**)

12. HMICFRS Inspection Findings Report - Action Plan

To consider the Action Plan arising from the HMICFRS Inspection Findings Report (**to follow**).

13. Date of next meeting

To note that the next meeting of the Fire Authority will be held on Wednesday 10 June 2020 at 11am.

If you have any enquiries about this agenda please contact: Katie Nellist (Democratic Services Officer) – Tel: (01296) 744633 email: knellist@bucksfire.gov.uk